**SOUTH CAROLINA STATE FIRE**
a Division of South Carolina Department of Labor, Licensing and Regulation
**South Carolina Fire Academy**
141 Monticello Trail • Columbia, SC 29203
(803) 896-9800
www.statefire.llr.sc.gov

**Fire School Advisory Board Meeting Minutes**
**Quarterly Meeting: August 19, 2026 at 10:00 a.m.**

*Public notice of this meeting was properly posted at the South Carolina Fire Academy, 141 Monticello Trail, Columbia, SC 29203 and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.*

*The meeting was held in person in the SC Fire Academy conference room. Board members also utilized video and teleconferencing.*

**Roll call of members:**

| SC Fire School Advisory Board Members | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Chair: Terry Sheriff | | | | | | | | | | | | | | | | | | | X |
| **Voting Members:** | | **Mark Davis** | **X** | **James Jackson** | **Z** | **Douglas Cline** | **Z** | **Ken Norton** | **A** | **Brian Lovin** | **Z** | **Joel Rogers** | **Z** | **Tommy McDowell** | **A** |
| **Michael Dozier** | **A** | **Harold Nichols** | **X** | **Justin McLellan** | **Z** | **Thomas Tardo** | **A** | **Joshua Jordan** | **Z** | **Peter Dontje** | **Z** | | | | |
| | | | | | | | | | | | | | | | |
| **Non-Voting Members:** | | **Jason Pope** | | **X** | **Jonathan Jones** | | | **A** | **Jamie Helms** | | | | | **Z** | |

*P: Via Phone X: Present A: Absent Z: Via Zoom*

**VISITORS PRESENT:** Rick Dunn, Charlie Belk, Andrela Riley, Erick Adams, Terrell Brown, Bonita Watters, Richard Naugler, Emily Joyce (Z) and Sherri Bush

I. **Call to Order:** The meeting was posted and advertised pursuant to South Carolina laws, rules, and regulations.
The meeting was called to order at 10:00 a.m. by Chair Terry Sheriff.

- **Quorum:** Following a roll call, a quorum was established.
- **Opening:** Superintendent Pope led the Pledge of Allegiance and Invocation.
- **Approval of Agenda**: Mark Davis moved to approve the agenda; seconded by Joel Rogers. Motion carried unanimously without discussion.

II. **Approval of Minutes**

- Harold Nichols moved to approve the May 13, 2026 minutes; seconded by Justin McLellan. The motion carried unanimously.

**III. Committee Chair Comments**

Chair Terry Sherriff

- Expressed his gratitude to State Fire and all involved parties for their dedication and hard work in protecting the citizens of South Carolina and supporting the fire service.

**IV. Finance Report**

Jason Pope on behalf of State Fire Marshal Jonathan Jones provided the financial update:

- Presented the quarterly financial update.

**CPIP Project and Grant Update**

Jason Pope on behalf of State Fire Marshal Jonathan Jones:

- The ARFF prop repairs and renovations have been completed.
- Backup generators are being installed in all buildings onsite.
- A new burn building, Haz-mat rollover prop and FLAG prop are slated for FY28.
- All AFG grants have been closed
- HazMat roll over prop.

**V. Communications Update:**

Amy Williamson: Absent

**VI. SCFA Section Reports**

**Administration**

Sherri Bush:

- Discussed ongoing work on database upgrades and file room storage and retention.

**Curriculum & Production**

Bonita Watters:

- Discussed ongoing curriculum projects including 1010 and NFPA 1020 updates.
- Pilot classes are ongoing.
- Moving to eBooks in Nov-Dec.,2026.

**EMS**

Richard Naugler:

- The Recruit EMT graduated six students this summer. Moving forward, this program will only be offered during the summer.
- Transitioning from the 12$^{th}$ to 18$^{th}$ edition.

**Accreditation**

Andrela Riley:

- Highlighted the classes that have been upgraded to IFSAC during her tenure.
- Advised that he last day for challenge exams for a seal number is Jan. 31, 2027.
- Moved from LXR to ASC testing platform.

**Facilities**

Charlie Belk:

- Spectrum cable has been restored campus wide with the exception of the USAR building.
- Converted all lights to LED.
- The Tower control building is now all digital.

**Training**

Terrell Brown:

- Interviews conducted yesterday for one of the two vacancies in resident training. Interviews are scheduled on Sept. 9th for the second vacancy.
- The regional offices are fully staffed.
- Instructor recertifications has been moved to virtual.

**VII. Superintendent's Remarks**

Superintendent Jason Pope:

- **Personnel:** Discussed the current by-laws and proposed changes.

**VIII. OLD BUSINESS**

- None

**XI. NEW BUSINESS**

- None

**X. Announcements**

- Sept. 21-23 State Fire Chiefs Conference in Myrtle Beach.
- SC Fast will host the 2nd Annual Post Critical Incident Nov. 9-11, 2026 in Myrtle Beach.
- Oct. 21, 2026 SCFFA Quarterly Training & Business Meeting.

**XI. Adjournment**

- Mark Davis made a motion to adjourn. Harold Nicholas seconded. Motion passed unanimously without discussion. Meeting adjourned at 11:42 a.m.

The next meeting is scheduled for November 4, 2026, in the SC Fire Academy Conference Room or via teleconference.

*Disclaimer: The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.*